

15. Principal Sources of Support:

_____ % United Way

_____ % Earned Income

_____ % Government Contracts

_____ % Individual Contributors

_____ % Foundations/Corporations

16. Have you received previous funding from the C.M. Capital Foundation? _____

17. Date of last grant you received from the C.M. Capital Foundation: _____

18. Are the majority of your constituents/clients in the San Francisco Bay Area of

California? Yes No

If "No" Indicate geographical area your organization serves: _____

You may submit answers to the following questions # 19 - 27 on a separate sheet of paper if you need more room:

19. Purpose of your request:

20. Why is this program/project unique? Why is it needed? Describe what changes will occur as a result of your program/project? (Who will benefit and how many people will be served?)

21. Summarize the Organization's history, mission and goals.

22. Indicate geographical area your organization serves.

23. List any other organizations in the area with a purpose similar to your organization and describe collaboration, if appropriate.

24. Describe the plan by which you intend to evaluate this program/project.

25. If this is a capital request, please describe the item or items needed and the respective costs. If it is a capital campaign, describe the components of the drive and the separate dollar goals from each donor segment (i.e. corporations, foundations and individuals).

26. Describe your plans for sustaining the program (funding and other sources).

27. List major corporation and foundation grants (related to this program/project) and the amount of each grant solicited and their responses (i.e. pending, funded at what amount or denied).

28. Please enclose the following information with this application:

Appendix A: A complete budget for the project or program;

Appendix B: The current annual operating budget; include in-kind services and volunteers hours contributed;

Appendix C: Current Board of Directors, listing business addresses and occupations;

Appendix D: Current audited financial report

Appendix E: The Foundation considers grant applications only from public charities as defined under the Internal Revenue Code and applicable regulations. An applicant must have obtained a 501(c)(3) determination letter prior to submitting an application and **must include a copy with this application**. If the applicant is not required to have obtained a 501(c)(3) letter, it **must provide a copy of an IRS letter or legal opinion certifying that the applicant is a public charity** as described in Internal Revenue Code Section 509 (a) (1), (2) or (3).

Please complete this Grant Application as thoroughly as possible.

Incomplete Grant Applications may not be considered or may be returned.

Please return Completed application by the dates set forth in the Grant Guidelines.

You may submit your application using either method below:

Mail (paper copy):

C.M. Capital Foundation

525 University Avenue, Suite 200

Palo Alto, California 94301

Email (digital copy):

info@cmcapitalfoundation.org